

Procedure To Clean-Out Coffee Grounds From B130 Water Tank -

Included with your Welcome Kit is a Keurig Wet Vac adaptor part. This is to be used only if coffee grounds are found in the water tank. Please note the following directions for use of this part, or refer to the instructions included with the part.

Required Equipment:

Wet Vacuum Cleaner with 1.25, 1.50 or 2.50" Vacuum Hose



Keurig Wet Vac Adaptor



Procedure:

1. Brewer with coffee grounds in water tank: Do not tip to empty. Vacuum instead.
2. Attach adaptor to wet vac.
3. Vacuum out water. Allow adaptor to form seal with blue water tank top. Tip adaptor to make and break seal.
4. Fill with water.
5. Vacuum out water.

Note - To prevent backflow of contaminated water, turn off vacuum after removing adaptor from brewer.

6. Wipe tank dry.
7. If grounds still noticeable in tank, repeat steps #4 - 6 as necessary.
8. Fill with water.
9. Brew hot water twice. If brewing is not possible, repeat step #5.
10. Wipe tank dry.



Keurig B130 In-Room Hotel Brewer Housekeeping and Maintenance Guide

Thank you for choosing Keurig's B130 In-Room Hotel Brewer. By selecting Keurig, you are giving your guests the ultimate in-room gourmet brewing experience.

This guide is intended to help you maintain your Keurig brewer for many years of service.

To download Maintenance Materials Visit: www.keurig.com/B130



For Service Support...
Call Your Keurig Distributor



Or contact Keurig
at 1-888-CUP-BREW(287-2739)

Operating The Brewer

1. Make sure brewer is plugged in. Depress the large "PRESS TO OPEN" button on top of brewer.
2. Place a K-Cup portion pack in the K-Cup holder. Do not remove the foil lid.
3. Lower the handle completely and firmly to close the lid and puncture the K-Cup portion pack.
4. The water tank lid will open automatically. Fill the water tank with tap water or bottled water up to the FILL Level indicator.
5. Close the water tank cover. The "PLACE CUP" light will be flashing. Place a 10 oz. coffee cup in the dispense area on the drip tray.
6. Press the flashing BREW button. The HEATING light will be illuminated. When the water reaches temperature, the HEATING light will go off and the coffee/tea will start to dispense. The coffee or tea will begin to dispense in less than 3 minutes.

Brewer Specifications

- Brew sizes up to 8 oz.
- No water remains in brewer after brew
- Easy-to-use instruction graphics on brewer
- Will not brew if no cup on drip tray
- Auto-off after brew
- Electrical: 110-120VAC, 700W, 60Hz
- Compact size 11 1/8" H x 10" D x 7" W (NOTE: Brewer overall height when water tank lid is open is 14")
- UL approved for Commercial use

For your convenience, Keurig provides laminated Daily Cleaning Cards that can be given to the housekeeping staff for their cleaning carts. The following instructions detail how to clean the Keurig Brewer for daily use:

Daily Cleaning Instructions

RECOMMENDED MAINTENANCE SCHEDULE

1. Remove used K-Cup if necessary
2. Inspect K-Cup holder; clean if necessary
3. Inspect water tank
4. Rinse and clean drip tray and drip plate
5. Wipe down brewer's exterior surfaces

Daily



1. Remove used K-Cup® from brewer

- Push "Press To Open" Button
- Remove used K-Cup if necessary



OPEN BREWER



REMOVE USED K-CUP

2. Inspect K-Cup Holder

- If there are grounds in K-Cup holder, remove and rinse thoroughly

Note: Removing K-Cup holder: Grasp the top of the K-Cup holder with one hand while pushing up on the bottom of the K-Cup holder from underneath with the other hand until K-Cup holder releases.

- Snap K-Cup holder back into place from the top

CAUTION: There are sharp needles that puncture the K-Cup above the K-Cup holder and in the bottom of the K-Cup holder. To avoid risk of injury, do not put your fingers in the K-Cup Chamber.



REMOVE K-CUP HOLDER

3. Inspect Water Tank

- Lower handle completely (water fill lid will open)
- If there is water in tank, empty tank as follows
 - Drain via "Brew" button
 - ⊗ Close water tank lid
 - ⊗ Place cup on drip tray
 - ⊗ Push and hold "Brew" button until completely drained (unit must be plugged in)-takes 5 seconds before water flows
 - ⊗ Release button when no more water flows



Lower Handle



Drain Brewer

4. Rinse & Clean Drip Tray and Drip Plate

- Empty and rinse in sink if necessary
- Wipe down with soft, damp cloth
- Replace drip tray into brewer



Drip Plate

Removable Drip Tray

5. Wipe Down Brewer

- Clean brewer with soft, damp cloth
- For best results use a lint free cloth and avoid use of cleaning agents

Other than annually de-scaling, your Keurig Brewer will require very little maintenance. Based on the type of water used in the water tank, you should maintain an annual schedule for descaling all your brewers.

Procedure to De-Scale the Brewer - at least annually

Depending on the mineral content of the water in your area, calcium deposits or scale may build-up in your brewer. Descaling your brewer helps maintain the heating surface and other internal parts that come in contact with water. If you find the brewer is taking more than 4 minutes to brew, you should de-scale it.

Step 1: Make sure you have at least 8 ounces of liquid Citric Acid on hand. If you are using a powder based Citric Acid cleaner, mix according to the manufacturer's instructions. You will also need a 10 oz. ceramic cup (do not use a paper cup) and access to a sink.

Step 2: Fill water tank with 8 liquid ounces of Citric Acid up to the FILL LEVEL mark. Place a ceramic cup on the drip tray.

Step 3: Close the lid, and perform a brew into the ceramic cup without adding a K-Cup.

Step 4: Pour the contents of the ceramic cup into the water tank (caution: the liquid will be hot), and close the lid. Start a brew, but power off the brewer just after it starts to dispense, and then allow it to sit for at least 30 minutes.

Step 5: After the prescribed period of time, perform a brew without adding a K-Cup. Empty the contents of the ceramic cup into the sink (caution: contents may be hot).

Step 6: Fill the water tank with 8 ounces of fresh, cold water (bottled recommended), close the water fill lid, place a cup on the drip tray and perform a brew.

Step 7: Repeat Step 6 three times (with no K-Cup in place) to cleanse the brewer's plumbing and get rid of any residual taste from the Citric Acid. Please note, you may need to repeat the de-scaling procedure to fully de-scale the brewer.

Trouble Shooting

Please refer to the following "troubleshooting" guidelines, should any issues arise with the daily operation of your Keurig Brewers.

Brewer Will Not Brew

1. Check that Brewer is Plugged in.
2. Is there Water in the Water Tank?
Pour up to 8 ounces of water into water tank and close lid. – Press brew button.
3. Is the "Place Cup" Light Flashing?
Yes-
 - Place a cup or mug on drip tray of brewer. Press brew button.
 - If mug/cup is present on drip tray, try another mug/cup. If the problem persists, contact your distributor.

No, and there is no mug on drip tray -
- Cup sensor is not functioning. Contact your distributor.

4. Check for Grounds that Clog the K-Cup Holder Exit Needle

Follow directions in Use and Care manual on page 3 to clear clogged exit needle, then rinse with water thoroughly and snap K-Cup Holder back in place. Make sure you replace funnel in K-Cup holder.

5. Check for Grounds in the Water Tank

In the event that coffee grounds are poured directly into the B130 water tank, you will need to service and clean the brewer to keep it operational.

If coffee grounds are present in the water tank, you must vacuum out the water tank with the Keurig wet vacuum cleaner adaptor. Please follow instructions included with the adaptor, or on the following page of this guide.



The Keurig K-Cup® Portion Pack

Note: To brew K-Cup® Portion Packs, **DO NOT REMOVE** the foil lid, or puncture. K-Cup should be placed in brewer with the foil lid on.

